

5 July 2024

Dear Parents and Carers

A Level Public Examinations Update – Summer 2024

We are writing to provide both reminders and updates about the reporting of results, and to provide updated information on the post result services provided by the examination boards.

Communication of A level Results

The key aim of the Exams team is to ensure that the GCSE results are communicated quickly and effectively, and to assist our candidates through the Post Results Services. (Please see the separate letter from Mrs B Swaffer regarding UCAS application processes.)

We look forward to welcoming students back onsite to collect their results and to celebrate as a school community. School will be open on 15 August, with envelopes ready for in person collection from **8.00am** in the Main Halls of both the Tonbridge and Sevenoaks campuses. These will be printed on headed paper and include the full break down of individual subject results which will be important when comparing with the raw mark boundaries on exam board websites in order to inform any Review of Results requests. Any students who are unable to collect in person can nominate another person to do so with advance written permission to exams@wealdgs.org by no later than 14 August. Please note that any requests for alternative collection sent on the results days may not be processed in time.

Results will also be published on Edulink at **10.00am**, however, it is not possible on Edulink to view the full breakdown of marks. After 10.00am, results envelopes will be available for collection from Reception at both sites until **4.00pm** and can only be picked-up by the recipient with a form of ID. Please note we are unable to provide students' results to anyone else unless written permission is received directly from the candidate by 14 August.

Results will not be communicated over the phone, or via email, under any circumstances and will not be sent out by post.

What to do if my child is unhappy with their examination grade?

All candidates have the opportunity to request reviews of their results (RoRs) directly with the examinations board via our exams office. Please see further below for a list of the post results services deadlines. At this stage, this is not an 'appeal'. Please avoid phoning on the day. Please instead **email** exams@wealdgs.org with any RoR requests and avoid sending any duplicate follow up emails as this will delay response times.

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Registration Number 7451660, Limited by Guarantee

It is important to understand that a review may result in a grade being lowered, staying the same, or going up. Therefore, if a candidate requests a review and their grade is lowered, they will receive the lower mark.

Examination boards offer a range of post-results services:

Forms that outline these services, including the relevant fees, are attached and can also be found in the Parents' Area / Exams / Post Results area on the school website (no longer via Edulink). Completed forms need to be emailed to exams@wealdgs.org by the strict deadlines detailed on the form and **payment needs to be made by ParentPay (select the item name: 'EXAMS FEE – POST RESULTS SERVICES') before any review requests are processed.**

The prices shown on the form are based on current examination boards fees. Please note, exam boards have historically updated these fees in August prior to results day. In this instance, a copy of these new fees will be updated to the website (*Parents' Area / Exams / Post Results 2023-24*).

Candidates must provide their written consent for reviews of marking. Therefore, the form must be filled in, signed and sent in from the candidate only. Parental signatures are not accepted. Please also ensure that requests are sent in from the candidate's personal email address as results of reviews will be sent directly back to the candidate concerned, this allows for verification of ID in the case of electronic signature usage and it mitigates against any future issues with school email access. Scanned and photographic copies are accepted.

If candidates are unhappy with the outcomes of these post results services, they can 'appeal' against the examination board's decision. Please contact exams@wealdgs.org to discuss this option further at the time.

Non-Examination Assessment marks

As a reminder, the opportunity for students to request a review of their NEA marks has past (see 'NEA Arrangements 2024' letter dated 28 Feb on the website). These have subsequently been moderated by Exam Boards. A review of moderation, not results, can now only be requested by the centre itself. In this instance, a review of moderation is not undertaken upon the work of an individual candidate or the work of candidates not in the original sample. Please note that candidate consent is not required for a review of moderation as whilst candidates' marks could be lowered as a result of this review, their published subject grades will not be lowered. We will nevertheless advise you if a review is to be undertaken.

Changes to candidates' results arising from a review of moderation cannot lead to a subsequent late request for a review of marking of a written examination component.

UCAS Application Processes:

Candidates must inform their university or college choices that a review of results has been requested. By informing them, they may be able to keep the candidate's place open until the review has been completed. An awarding body will not inform UCAS or others that a review of marking has been requested. However, it will advise UCAS of any grade change arising from a review. Full details on the guidance provided by UCAS may be found at:

<https://www.ucas.com/undergraduate/clearing-and-results-day/about-results-day/unexpected-grades/appealing-your-grades>

Certificates:

Certificates are normally available to be collected after the October half term, around mid-November. Please contact the exam's office prior to collection. The certificates must be collected from the School's Reception and can only be picked-up by the recipient with a form of ID. If a nominated person will be collecting the certificates, the student will need to email the school in advance to allow consent. Please note that uncollected certificates will **not** be sent in the post.

Please be advised that all information related to examinations, will now be located in the 'Parent's area' on the website.

Yours faithfully

S Dyos
Examinations Officer

E Hardman
Assistant Headteacher

Post-results services: deadlines, fees and charges for each component Summer 2024

The post-results services available are:

- **Reviews of Results (RoRs):** Clerical re-check; review of marking; review of moderation; appeals
- **Access to scripts (ATS):** Access to marked examination scripts

Grade protection does not apply to any of our post-review services that include a review of marking. This means that candidates' marks and subject grades may be **lowered, confirmed or raised** as a result. This does not apply to moderation reviews. We **must** have candidates' consent before submitting a request.

Service Code	Service Type	Details of the service
A1	Priority copy of a marked paper (access to scripts)	This is about obtaining a copy of the marked exam paper to allow candidates to decide whether, or not to request a review of marking or a clerical re-check.
R2P	Priority review of marking	This is the same as Service R2 - but the review is conducted as a priority by the awarding body, for candidates whose place at a university or other higher education institution depends on the outcome. This service is only available for GCE A-level qualifications
R1	Clerical re-check	This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks: <ul style="list-style-type: none"> • That all parts of the script have been marked • The totalling of marks • The recording of marks
R2	Review of marking	This means a second examiner will review the paper/recording again to identify genuine marking errors or unreasonable marking and check that all marks are counted. <u>Please note these are not called remarks</u> . The examination boards will not 'remark' exam scripts. The service is a review of the original marking rather than a remark of the script. The examination boards will only check, and then correct genuine marking errors; they will not change reasonable marks. This service includes: <ul style="list-style-type: none"> • the clerical re-check, as detailed in service R1 • a review of marking as described above Changes to candidates' results arising from a review of marking cannot lead to a subsequent late request for a review of moderation.

The price listed below is per paper requested and NOT per subject.

A-Level Post-results service	Deadline (Final date for requesting)	AQA fees and charges	OCR fees and charges	Pearson fees and charges	WJEC / Eduqas fees and charges
Service (A1) Copy of script to support review of marking ¹	30 August 2024 <i>(date applicable only if used to support decision to apply for R1 or R2)</i>	£ 5.00	£ 5.00	£ 5.00	£ 5.00
PRIORITY Service 2 (R2P) A'Levels ONLY (Review of marking)	22 August 2024	£ 57.85	£ 75.75	£ 64.70	£ 55.00

