

Dear Parents and Carers

GCSE Public Examinations Update – Summer 2023

I am writing to provide both reminders and updates about the reporting of results, and to provide updated information on the post result services provided by the examination boards.

Communication of GCSE Results

Our key aim is to ensure the GCSE results are communicated quickly and effectively, and that our usual support mechanisms are in place to assist our candidates with their next steps. For all candidates, results will be issued via the candidates' Edulink account at 8.00am on the morning of 24 August and will be found under the examination results tab. In addition, for those wishing to collect their results in person, the school will be open between 8.00am and 10.00am. Please go to your usual campus to collect your results as both the Tonbridge and Sevenoaks campuses will be open. Envelopes will be ready for collection in the Main Hall.

After 10:00am, results will be available for collection from Reception and can only be picked-up by the recipient with a form of ID. Please note we are unable to provide your child's results to anyone directly unless written permission is received from them. Therefore, if a parent/carer will be collecting the results, the candidate will need to email the school in advance from their own email address to allow consent. Uncollected results will be posted to student's homes on the same day.

Actions following results collection

Once students have viewed their results, they will need to login to their Applicaa account to confirm their subject choices and their intention to return to Weald of Kent Grammar School to study for their A-Levels in Year 12. **Please note that even if not returning, students must still inform us via Applicaa** of the school that they are intending to attend for their sixth form studies. Both of these options will need to be completed **as soon as possible and no later than 1:00pm on 24 August**. More information about the process of enrolling via Applicaa will be sent to you separately.

Senior Staff will be available **until 12:00 on the same day** to provide support and advice in person or over the phone on 01732 373500 where our receptionists will take your name, phone number and reasons for wanting to talk to us. We will ring you back as soon as possible but please note that the phone calls deemed most urgent will be dealt with first. **Please avoid making or sending duplicate follow up calls or emails which will slow down the response process.**

What to do if my child is unhappy with their examination grade?

All candidates have the opportunity to request reviews of their results (RoRs) directly with the examinations board via the post results service (please see below). It is important to note that a review may result in a grade being lowered, staying the same, or going up. Therefore, if a candidate requests a review and their grade is lowered, they will receive the lower mark.

Examination boards offer a range of post-results services:

- **A clerical re-check:** this is about checking whether the examiner has marked all of the pages, counted all of the marks and that the result matches the marks on the paper.
- **A review of marking:** this means a second examiner will review the paper/recording again to identify genuine marking errors or unreasonable marking and check that all marks are counted. Please note these are not called 'remarks'. The examination boards will not 'remark' exam scripts. The service is a review of the original marking rather than a remark of the script. The examination boards will only check, and then correct genuine marking errors; they will not change reasonable marks.
- **A priority copy of a marked paper (access to scripts):** this is about obtaining a copy of the marked exam paper to allow candidates to decide whether to request a review of marking or clerical re-check. There is currently no charge by the exam boards for this (Aug 2023), only when requesting post the Review of Results deadlines.

Please be reminded that grade protection does not apply to any post-review services that include a review of marking. This means that students' marks and subject grades may be lowered, confirmed or raised as a result. We must ensure we have your child's consent before we submit a request. Please read https://www.jcq.org.uk/wp-content/uploads/2023/05/Post-Results-Service_June23_FINAL.pdf for further information on post results services.

Forms that outline these services, including the relevant fees are attached and can also be found in the Exams / Post Results area on the school website (no longer via Edulink). Please note the increased fees by the AQA and Pearson exam boards. Completed forms need to be emailed to exams@wealdqs.org by the deadlines detailed on the form and **payment needs to be made by ParentPay before any review requests are processed.**

Please note that the form must be filled in, signed and sent in from the student involved. Parental signatures are not accepted. Please also ensure that requests are sent in from the student's personal email address as results of reviews will be sent directly back to the student concerned, this allows for verification of ID in the case of electronic signature usage and it mitigates against any future issues with school email access. Scanned and photographic copies are accepted.

If candidates are unhappy with the outcomes of these post results services they can 'appeal' against the examination board's decision. Please contact exams@wealdqs.org to discuss this option further at the time.

Certificates:

Certificates are normally available to be collected after the October half term, around mid-November. An email will be sent when they are ready. The certificates must be collected from the school and can only be picked-up by the recipient with a form of ID. If a parent will be collecting the certificates, the candidate student will need to email the school in advance to allow consent. Please note that uncollected certificates will **not** be sent in the post.

We look forward to celebrating with you and your child on results day.

Yours sincerely

Miss E Hardman
Assistant Headteacher

Post-results services: deadlines, fees and charges for each component

Summer 2023

The post-results services available are:

- **Reviews of Results (RoRs):** Clerical re-check; review of marking; review of moderation; appeals
- **Access to scripts (ATS):** Access to marked examination scripts

Grade protection does not apply to any of our post-review services that include a review of marking. This means that students' marks and subject grades may be **lowered, confirmed or raised** as a result. This does not apply to moderation reviews. We **must** have students' consent before submitting a request. The price listed below is per paper reviewed

GCE

Post-results service	Deadline (Final date for requesting)	AQA fees and charges	OCR fees and charges	Pearson fees and charges	WJEC / Eduqas fees and charges
RoR Service 1 (Clerical re-check)	27 September 2023	£ 8.70	£ 10.00	£ 12.50	£ 11
RoR Service 2 (Review of marking)	27 September 2023	£ 46.75	£ 57.50	£ 51.70	£ 46
RoR Priority Service 2 (Review of marking)	23 August 2023	£ 55.60	£ 70.75	£ 61.60	£ 55
ATS Copy of script to support review of marking¹	30 August 2023	£ 0	£ 0	£ 0	£ 0
ATS Post-RoR copy	27 September 2023	£ 0	£ 14.75	£ 13.80	£ 11

GCSE

Post-results service	Deadline (Final date for requesting)	AQA fees and charges	OCR fees and charges	Pearson fees and charges	WJEC / Eduqas fees and charges
RoR Service 1 (Clerical re-check)	27 September 2023	£ 8.70	£ 10.00	£ 12.50	£ 11
RoR Service 2 (Review of marking)	27 September 2023	£ 40.35	£ 57.50	£ 44.50	£ 40
ATS Copy of script to support review of marking	6 September 2023	£ 0	£ 0	£ 0	£ 0
ATS Post-RoR copy	27 September 2023	£ 0	£ 14.75	£ 13.80	£ 11

Post-results services: request, consent and payment form

Summer 2023

To request a Review of Results (**RoR**) service and/or an Access to Scripts (**ATS**) service, complete the required information in the white boxes and sign and date the form to confirm the required consent. A summary of the services available are referenced below.

Candidate number		Candidate name		Candidate email	
Awarding Body	Qualification level, Subject title & Unit/ Component code			Paper code	<u>SRN</u> Fee
					£
					£
					£
					£

RoR Candidate consent ATS Candidate consent

By signing here, I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above.

In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

By signing here, I consent to my scripts being accessed my centre ([Tick ONE of the boxes below](#))

- ☐ If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and
- ☐ If any of my scripts are used in the classroom,

I have no objection to other people knowing they are mine.

Signature: Date: Signature: Date:

Consent statements above and details of the RoR services below taken from JCQ's [Post-Results Services](#) (section 4, appendices A and B)

<u>SRN</u>	Post-results service	Details of the service
<u>R1</u>	RoR Service 1 (Clerical re-check)	This is a re-check of all clerical procedures leading to the issue of a result... This service will include the following checks: <ul style="list-style-type: none"> • that all parts of the script have been marked • the totalling of marks • the recording of marks
<u>R2</u>	RoR Service 2 (Review of marking)	This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly... Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking... This service will include: <ul style="list-style-type: none"> • the clerical re-checks detailed in Service 1 • a review of marking as described above
<u>R2P</u>	RoR Priority Service 2 (Review of marking)	This is the same as Service 2 above but the review is conducted as a priority by the awarding body. This service is only available for GCE A-level qualifications
<u>A1</u>	ATS Copy of script to support review of marking	This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a nonpriority review of marking should be applied for

FOR EXAMS OFFICE USE ONLY

Total fee(s) received	£	Service(s) applied for	Date	Outcome(s) received	Date(s)	Candidate notified	Date(s)	Outcome(s) complete	Date(s)
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