

25 March 2022

Dear Parents and Carers,

Year 13 End of Year Arrangements: Summer 2022

I am writing to update you on the forthcoming end of year arrangements for Year 13.

Study Leave

Study leave will commence from 11.40am on Friday 13 May. On this day, we will have a Year 13 final assembly in the Main Hall at 9am, followed by a celebration on the field with rounders, music and an opportunity for students to purchase ice-cream. Staff will be in attendance to bid their farewells before students begin their study leave.

From Monday 16 May if students would prefer to remain at home to study, then they are free to do so. We nevertheless strongly encourage students to come into school during timetabled lessons should they need support or guidance from their teachers. Teachers will be available to attend their lessons with Year 13 until Friday 27 May. Please note that it is imperative that students sign in at the Hub when coming on site in order to comply with fire safety regulations.

Behaviour expectations

I would like to take this opportunity to commend Year 13 on their positive attitude as a year group and their preparation for the summer examinations. I must still emphasise how important it is that when Year 13 students are on site they follow exemplary behaviour and do not cause any disruption to the learning of other students or affect the smooth running of Public Examinations that have already commenced. Should any of the Year 13 students cause any form of disruption, our Positive Behaviour Policy would still apply. Please note that students are expected to observe the Sixth Form dress code when on site.

Examinations

I would like to draw your attention to some pertinent letters on our website in the News and Events; Letters and Information section, including the recent communication from Mr Fidock regarding Public Examination Arrangements Summer 2022 and the 'Information for Candidates' series including 'Non-Examination Assessments', 'Written Examinations' and 'Using Social Media' which have been published by the Joint Council for Qualifications.

As a reminder, we will be offering all students an exam breakfast, available in the canteen from 8am, on the morning of their examinations. This is free of charge, and we do hope your child will take us up on this opportunity. There will be no need for students to sign-in if coming on site specifically to sit an examination, as students will be registered in their exam. Please note that any students with access arrangements such as extra time and rest breaks, that take their total examination time over the end of the normal school day (15:40) do need to make alternative travel arrangements home.

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Book Return

Students are expected to return their textbooks to department offices on the day of their final examination in that subject. Heads of Department will collate a list of names for students to sign their books in.

Leavers Celebration

On Thursday 30 June, we will be hosting a celebration afternoon for Year 13 students on the Quad from 4.30 – 6.30pm. Students will receive their invitations to this event in due course. Students will have finished all of their examinations and this will be a fantastic opportunity to see them once more before the summer holidays. There will be speeches from senior staff members, as well as our Head Student.

We appreciate the vital support over the examination period that you will give, both to the students and the school, and I wish the students the best of luck in these final weeks.

Yours sincerely,



Mrs B Swaffer

Assistant Headteacher and Head of Sixth Form

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