

18 January 2022

Dear parents and carers,

**Year 13 Consultation Evening – Tuesday 8 February 2022**

I would like to invite you to the Year 13 parent and carers consultation evening on Tuesday 8 February from 4pm until 7pm. Please note there will be additional evenings available for some teachers.

After feedback from our parents and carers, our parent consultation evenings will be virtual this year, which we hope will be more convenient for you all. Please click [here](#) for a step-by-step guide of how to set up your parent account via the SchoolCloud online system. We expect that, wherever possible, separated parents attend their child's parent consultation together as we cannot offer two appointments. It is essential you set up an account to enable you to book the virtual appointments with your child's teachers. If you have any queries or have trouble logging on, please do get in touch via [school@wealdgs.org](mailto:school@wealdgs.org).

During these appointments, you will be able to discuss your child's academic progress with their subject teachers. It is expected that all students attend the virtual appointments with their parents wherever possible. Please note, it is important to log on in plenty of time as the system we are using automatically times appointments out at the end of your slot.

This link will go live at 4pm on 1 February and the booking system will close at 23.55pm on 7 February. Each parent is able to log in separately to this system. Where teachers have requested to see a parent/carer, this appointment will be made with the main contact person listed on our school's system. In all cases, emails will be sent to confirm appointments. You may wish to check your 'Junk mail', if an email does not appear in your inbox.

If you are unable to book an appointment with a particular teacher and wish to speak to them, please add yourself to the Waiting List on SchoolCloud. We will monitor these lists and set up additional parents' appointments as necessary.

Yours sincerely,



**Mrs Swaffer**

Assistant Headteacher and Head of Sixth Form

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