

September 2025

Dear parents and carers,

Bursary Policy 2025-26

I am writing to you in relation to the school's Bursary Policy. As students enter the Sixth Form at Weald, they may be entitled to a bursary which is an equivalent policy for the Pupil Premium. Students who were previously in receipt of free school meals or pupil premium are likely to be eligible, but we do need you to apply to receive this support. Year 13 students also are required to complete the form to continue their bursary for this academic year.

Eligible students will be allocated a bursary amount for the academic year. Students can claim reimbursement for any educational related expenses incurred. For example, travel expenses to and from school, dress code and sixth form sport clothing, school stationery and equipment, compulsory/directly/broadly relevant education trips and in year 13, for Prom tickets, Leaver's hoodie and yearbook. In year 13, students can also waive the UCAS fee if they are PP/FSM eligible and potentially receive contextual offers from universities. Once their allocated bursary limit is reached, students will be informed that they cannot make any more claims for the academic year.

Wherever possible, the school will seek to pay students their bursary in kind and purchase any necessary items for them directly. However, where this is not possible and with prior agreement, the school will reimburse funds to the student's nominated bank account upon receiving a valid receipt or invoice. Applications and requests for reimbursement or purchases are processed through our Applicaa 16+ Bursary accounts.

I would ask please that you look through the policy details and if eligible, submit a bursary application for the next academic year with any necessary supporting documentation included in the application. **A link to the application form and the Bursary Policy can be found [here](#).** I would recommend that completed bursary application forms are completed by 26 September 2025 in order to avoid any delays in the bursary being awarded. Applications submitted later than this will be subject to a pro-rata deduction.

Yours faithfully,

Mrs. B Swaffer
Director of Sixth Form